

CARRINGTON and NEW BOLINGBROKE TOWN COUNCIL

2 Frith Bank
BOSTON
PE22 7BA

Town Mayor:
Deputy Mayor:
Town Clerk:
Email:

Councillor Ken Rundle
Councillor Eric Wells
Mrs Victoria Clark
cnbtowncouncil@gmail.com

Minutes taken by the Town Clerk, Mrs Victoria Clark, at the Meeting of Carrington and New Bolingbroke Town Council held on Tuesday 29 April 2025, in New Bolingbroke Town Hall

Present: Councillors, Ken Rundle (Town Mayor), Eric Wells (Deputy Town Mayor), Andy Paul, Mike Forward and the Clerk.

Also present: Two members of the public

Public Forum:

The members of the public did not wish to speak

The meeting was opened at 19:01

1. Mayor's welcome:

Councillor Rundle welcomed those attending and acknowledged that this was his last meeting chairing, as he will be stepping down as Mayor at the May meeting

2. Apologies for absence: To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting

Councillor Tim Morgan had given his apologies with reasons to the Clerk

On a proposal from Councillor Wells, seconded by Councillor Forward, and with no objections, it was resolved to accept the reasons given

3. Declarations of interest: (if any) To receive declarations of interest under the Localism Act 2011 – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests

Councillor Rundle declared an interest in item 8i

4. To discuss vacant council seats and receive requests to be co-opted

No requests had been received

5. To co-opt members and witness the signing of acceptance of office

Item 4 and 5 would be carried over to the May meeting

6. Notes of the Town Council meeting held on 25 March 2025

To resolve as a correct record and to authorise the Chairman to sign the official minutes

On a proposal from Councillor Wells seconded by Councillor Forward, and with no objections, it was resolved to accept the minutes as a correct record, and the Chairman was authorised to sign them.

7. Financial matters: Previously sent to Councillors, to resolve as correct and authorise payments

- i. End-of-year bank statement: Balance 31 March 2025 £20,029.33
- ii. Mr J Jackson £120 – 2 Internal Audits 2024-2025

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- iii. Data Protection ICO Direct Debit due 21 May - £52 minus £5 DD discount = £47.00

Late Invoice: Darren's Groundcare and Maintenance Inv.CANBTC002 £25.00 Bus shelter tidy

On proposal from Councillor Paul, seconded by Councillor Wells and with no objections, all resolved to agree with the end of year balance and approve the payments

iv. To discuss and resolve Internal Audit Costs for 2025-2026
After discussion it was resolved to appoint Mrs A Fletcher to provide the council with two internal audits during 2025-26 at a cost of £120 plus £20 one-off familiarisation fee, £70 to be paid after the interim audit and the balance after the end of year audit.

v. To discuss and resolve 5 hours LALC website maintenance £108.00
All agreed to top up the website maintenance with 5 hours webmaster hours

vi. To discuss and resolve monthly payroll of £17 and set up fee £100 from July
After discussion it was resolved to appoint N.B Accountancy for payroll services for the incoming Clerk/RFO.

8. Planning: Town and Country Planning Act 1990. To consider and make observations on all planning applications received and to note planning approvals, refusals, enforcement complaints and appeal decisions advised by the district council. To include those received from the date of this notice and the day on the meeting

- i. 02002/25/RES Reserved matters application relating to the erection of 5no. 2.5 storey terraced houses (outline planning permission reference no S/029/02151/23 for the erection 5no. 2.5 storey terraced houses, granted on 25 April 2024).

Response submitted: No objections from those members that did not declare an interest

9. FixMyStreet, Lincolnshire County Council and East Lindsey

a) Resurfacing of footpaths – To receive any updates
Footway reconstruction: Works on B1183 Main Road (Occupation Lane to Stickney Lane). A 30mph restriction will be enforced from 29 May to 4 August as required.

b) Reducing the 60mph speed limit to connect both 50mph and reduction through New Bolingbroke: To receive any updates
This is under public consultation. Objection deadline: 4 June 2025.

10. Clerk's reports, outstanding matters and new matters

a) Village Gates, sign and posts for New Bolingbroke: Update
The Contractor has been advised of the sites and will endeavour to complete the works as soon as possible

b) To discuss jobs that need completing for the Darrens Groundcare and Maintenance
Monthly defibrillator checks (New Bolingbroke).

Councillor Paul to replace the defibrillator pads, already purchased.
Phone kiosk to be prepped and painted

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On proposal from councillor Wells, seconded by Councillor Forward and with no objection, the Clerk was given delegated powers to pay for any materials should it be requested.

c) Grant to help with the upkeep of the Carrington Swans: Update
The Clerk will speak to the District councillors regarding the amount and complete the form

d) To receive costs of kerbs to protect the green
Estimated cost: £160
On Cllr Paul's suggestion, quotes will be sought for 4-inch flat-topped wooden posts (3 ft high with reflectors, spaced 1 metre apart).

11. Information, reports and correspondence

a) Ownership of The Green: To receive any updates
No documents have been received to date

b) Telephone Kiosk: Usage as a micro museum of the area. Updates
Discussed under item 10b

c) To discuss possible positions for defibrillators and costs
Cost of new defibrillator (Cardiac Science G5) with lockable cabinet: £2,180.16 + VAT
Suggested location: Between Village Hall and Town Hall.
The Clerk will contact Batemans to inquire about ownership of the closed pub.

d) To discuss pot holes on The Green and consider any quotations received and receive any updates
Deferred until the posts are installed as there might be soil etc. available when the holes are dug.

e) To discuss obstructive parking on Parish Land
Issue occurs infrequently; no further action to be taken at this time.

f) To discuss who authorised and why a company was cutting local hedges
Unexplained works took place. Highways will be contacted for clarification

12. Next meetings:

Wednesday 14 May 18:30 New Bolingbroke Town Hall
Annual Parish Meeting followed by the Annual Meeting of the Parish council
Tuesday 24 June 19:15 Carrington Village Hall
Tuesday 29 July 19:00 New Bolingbroke Town Hall

13. To resolve to move into closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of the business to be discussed in relation to the following matters:

All agreed a closed session was not necessary

14. To discuss applications for the vacancy of Proper Officer, Clerk & Responsible Financial Officer

On a proposal by Cllr Wells, seconded by Cllr Forward, and with no objections, it was agreed who to offer the role to.
The Clerk was given delegated authority to agree hours, rate, and complete the contract, to be sent to all councillors for approval at the May meeting.

THE MEETING WAS CLOSED AT 19:46

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